

**Project Listing 2007-07**  
**Traffic Engineering Services - Highway District 7**  
**Pre-Proposal Conference - January 26, 2007**  
**Questions and Answers**

Q-1: Define Corridor Reviews

**Answer:** “Corridor review” is a generic term used to cover the review of a section of highway for various types of operational improvements. Corridors are often identified through crash data or at the request of individuals or local governments. These reviews could include such items as signing, markings, signals, speed zones, or any other traffic control devices. The purpose of the review is to observe and document existing conditions and propose recommendations that could enhance the operation/safety of the corridor.

Q-2: Required software – Accident Studies, Diagrams? Traffic Counts - Jamar technology and/or others?

**Answer:** Specialized software (“GPS Travel”), dealing with travel time data will be provided by the Cabinet. The selected Consultant will be responsible for providing the hardware (PDA and GPS receiver) required to utilize this software. Due to the lack of confidence in the location and directional analysis fields on the crash data forms, the Cabinet does not currently use specific software for automated diagrams. Software and specific applications for crash analysis will be provided by the Cabinet as needed for applicable tasks.

Q-3: Required GPS > travel time studies?

Other methods (There is a partial answer on Page 2 of the RFP)?  
Preferred software?  
Excel only or more needed?

**Answer:** The Cabinet will provide software for performing and analyzing travel time studies. The selected Consultant will be responsible for providing the hardware (PDA and GPS receiver) required to utilize the software. Traffic Counts in Excel or other pre-approved format are acceptable. There are no software requirements for accident studies or diagrams.

Q-4: What specific “management of maintenance needs” are associated with this Contract?

**Answer:** “Management of maintenance needs” could include tasks such as signs, markings, and other traffic control device inventories. It could also include the preparation of a log of maintenance or preventive maintenance activities for various traffic control devices.

Q-5: How much time would be allotted to complete the various types of studies, i.e. Travel Time, Survey/Inventory, Intersection Delay, or Signal Warrant Studies?

**Answer:** See Page 4 of the RFP

Q-6: a. What legal liabilities would be placed on the Consultant as a result of receiving this Contract?

**Answer:** The selected Consultant could potentially experience legal liability for the work performed under this Contract, and may wish to consider carrying liability insurance over and above that required under the Contract. The Commonwealth of Kentucky does not provide legal defense services for individuals or firms.

b. Would the state provide any defense services to individuals who might be sued?

**Answer:** No.

Q-7: Will the Contract include striping and signage Plans?

**Answer:** Striping and Signage Plans may be included, but will most likely be in the form of a “work order” rather than a set of plans such as those that would be used in a highway project. Striping, signing, and intersection markings will also be a required part of a Traffic Signal installation or modification plan.

Q-8: What is the split between Counts and Studies versus Electrical Management Work?

**Answer:** Initially, it is intended to attempt to “catch-up” on the existing backlog of study requests. Following this, Electrical Management work is expected to become a more significant portion of the Contract work.

Q-9: Will the Counts and Studies be grouped or trickled out in Letter Agreements?

**Answer:** It is planned to group Counts and Studies to the maximum extent possible on the Letter Agreements. However, letter agreements for specific tasks may also be issued when necessary.

Q-10: Will there be D-7 tasks issued as part of the Statewide Traffic Engineering Services Contracts?

**Answer:** It is anticipated that the selected Consultant will primarily be responsible for all D-7 tasks. However, based on workload and other considerations, the Department reserves the right to issue D-7 tasks as part of other Statewide Traffic Engineering Services Contracts.

Q-11: Is the \$1,500,000 an annual or bi-annual amount?

**Answer:** The \$1,500,000 is the total amount that will be available under this Contract. If there are funds remaining after the initial two years, the Contract may be renewed for one additional year. No additional funding can be added to the Contract.

Q-12: Would it be considered a conflict of interest for the selected Consultant to perform engineering services for a developer who may apply for a Permit? Engineering Services could include civil/site work, traffic impact studies, etc.

**Answer:** The selected Consultant will not be responsible for processing or reviewing any encroachment permits, related permit documents/studies, or inspecting or managing the work on signals or other devices approved as part of a permit. As such, it is not anticipated that there would be a conflict of interest for the situation described in the question. It will be the responsibility of the selected Consultant to notify the Cabinet's Project Manager of any and all permit related work the selected consultant is involved in as described in the Question. This notification should include existing or future work as it arises. To the extent applicable, the selected Consultant should be guided by the Commonwealth of Kentucky Executive Branch Code of Ethics, as enumerated in the Kentucky Revised Statutes, Chapter 11A, and Title 9 of the Kentucky Administrative Regulations.